

COMMUNICATING THE ARTS

SYDNEY 2019
12 TO 14 NOV

TERMS AND CONDITIONS

1. REGISTRATION FEES

The early bird rate is available from 7 February to 30 June 2019

- The fee for a non-profit organisation is 1450 AUD*
- The fee for a business is 2100 AUD*

The regular rate will be available from 1 July and 30 September 2019

- The fee for a non-profit organisation is 1750 AUD *
- The fee for a business is 2400 AUD *

The last minute rate will be available from 1 October and 12 November 2019

- The fee for a non-profit organisation is 1900 AUD *
- The fee for a business is 2700 AUD *

Day tickets are available for Tuesday 12, Wednesday 13 and Thursday 14 November

- 950 AUD * For Non Profit
- 1450 AUD * For Business

* Prices do not include GST

Credit card payments and bank transfers are accepted.

Accepted credit cards for online payment include Visa and Mastercard.

Registration Fees are based on the date payment is received, not on the date of registration (e.g. As a non-profit organisation, if you register on 5 May but only pay on 10 September 2019, your registration fee will amount to 1900 AUD and not 1750 AUD)

All registration fees must be paid prior to arrival at the conference venue. If the payment has not been received by Agenda before the conference, the delegate is required to pay cash at the registration desk in order to gain entrance to the conference.

Participants are advised to have a copy of their payment slip or invoice when going to the registration desk at the conference just in case they are requested to show proof of the payment on their arrival.

2. CHANGES AND CANCELLATION POLICY

Requests for name substitution made by a registered delegate will be accepted until 1 October 2019.

All requests for cancellations have to be made in writing by email to Agenda cferry@agendacom.com +33 (0)1 49 95 08 06

Participants must make sure they receive an acknowledgement of their cancellation from Agenda. Only this will confirm that their request has been received and processed.

3. REFUNDS

- Delegates who cancel before 31 July 2019 will receive 70% of the registration fee
- Delegates who cancel between 1 August to 30 September 2019 will receive 50% of the registration fee
- There will be no refund for cancellation made after 1 October 2019

4. INSURANCE / LIABILITY

Communicating the Arts - Agenda reserve the right to amend any part of the Conference programme if necessary at any time.

Agenda cannot be held responsible for any changes to the list of speakers or host venues.

Neither Agenda, nor the host institutions, can be held responsible for any personal, injury, loss damage, accident to private property or additional expenses incurred as a result of delays or changes to air, rail, sea, road or other services, strikes, sickness, weather, acts of terrorism and any other causes.

Delegates should make their own arrangements with respect to personal insurance, along with travel insurance.

5. IMAGES AND PHOTOGRAPHY

Filming and photography will take place throughout the conference. Unless otherwise instructed, Agenda reserves the right to publish photographs and videos featuring conference delegates online and in printed materials.

6. DATA PROTECTION

In registering for Communicating the Arts relevant details will be incorporated into a participant list for the benefit of all delegates. Normally this information would be: first name, last name, institution, title and country. These details may also be available to parties directly related to the Conference including the venues.

By accepting these general terms and conditions the user also declares the following:

I ALLOW MY PERSONAL DELEGATE INFORMATION (FOR EXAMPLE NAME, COMPANY) TO BE PUBLICLY ACCESSIBLE AND DISPLAYED ON THE DELEGATE LIST FOR THE EVENT TO EVERYONE.

I CAN HIDE THIS INFORMATION AFTER ORDERING OR REVOKE THIS APPROVAL AT ANY TIME BY WRITING AN EMAIL TO AGENDA.

For any questions contact Clémence Ferry cferry@agendacom.com +33 (0)1 49 95 08 06