

TERMS AND CONDITIONS

Roadshow Australia 2020 - Sydney

1. Registration fees

All registration are made from the website Eventbrite, on the event webpage
<https://cta-roadshow-australia.eventbrite.com.au>

Ticket 2-day conference – Non-Profit – AUD590

Ticket 2-day conference – Business – AUD1090

Ticket 2-day conference – online - AUD209

GST and Eventbrite fees are included

Accepted credit cards for online payment include Visa and Mastercard.

All registration fees must be paid prior to arrival at the conference venue. If the payment has not been received by Agenda Pacific Pty before the conference, the delegate is required to buy his/her tickets through Eventbrite at the registration desk in order to gain entrance to the conference at The Art Gallery of New South Wales.

Participants are advised to have a copy of their payment slip or invoice when going to the registration desk at the conference just in case they are requested to show proof of the payment on their arrival.

2. Changes policy

Requests for name substitution made by a registered delegate will be accepted with AUD50 fees (including GST)

All requests have to be made in writing by email to clementine@communicationhearts.com at least 5 days prior the event. No substitution would be made after this deadline.

Participants must make sure they receive an acknowledgement of their change from Agenda Pacific Pty. Only this will confirm that their request has been received and processed.

3. Cancellation and refunds policy

Requests for cancellation must be made in writing by email to clementine@communicationhearts.com

Participants must make sure they receive an acknowledgement of their change from Agenda Pacific Pty. Only this will confirm that their request has been received and processed.

Delegates who cancel before 9 November 2020 11.59PM AEST will receive a full refund.

Delegates who cancel after this date will receive no refund.

4. Conditions of entry and during the conference regarding COVID-19

Delegates are not permitted to enter the conference if they:

- are experiencing any flu-like symptoms (sore throat, runny nose, persistent cough, shortness of breath, fever);
- have been in close contact with a person who has tested positive for COVID-19 (during the period of time in which the virus is contagious);
- are awaiting the results of a test for COVID-19;
- reside with anyone who is awaiting the results of a test for COVID-19;
- have returned from international or interstate (where relevant) travel and failed to observe the government requirement to quarantine for 14 days.

Upon and during the conference:

- leave the site immediately if you become unwell, after notifying a staff member;
- at all times, maintain social distancing measures (as per the NSW Health guidelines) with respect to other visitors and staff;
- maintain good personal hand hygiene by washing their hands regularly and thoroughly and/or using hand sanitiser providing by the venue
- maintain good respiratory hygiene by coughing or sneezing into their elbow or a tissue, and then disposing of tissues immediately;
- stay in your dedicated seat and respect the maximum capacity in all rooms, including balcony

In all cases, Agenda Pacific PTY cannot be held responsible if delegate do not respect those measures and/or if he/she gets sick during the conference and if he/she spreads the virus within and outside the conference.

5. Online sessions

Sessions will be live and recorded. Agenda Pacific PTY will provide all information to the online delegates at least 48h before the conference.

Agenda Pacific PTY's cannot be responsible if the platform, internet or other AV issues will happen during the conference. If issues come from Agenda Pacific Pty, the company will provide a refund. If issues come from delegates (bad internet connection, laptop, version no compatible, battery) there will be no refund and the company can not be responsible.

6. Force Majeure

If the conference is cancelled or postponed outside of the Agenda Pacific Pty's control, delegates will receive a credit voucher corresponding to the amount they have paid for the next Communicating the Arts' events of their choice or they will receive a full refund.

7. Insurance / Liability

Agenda Pacific Pty reserves the right to amend any part of the Conference programme if necessary, at any time.

Agenda Pacific Pty cannot be held responsible for any changes to the list of speakers or host venues.

Neither Agenda Pacific Pty, nor the venue, can be held responsible for any personal, injury, loss damage, accident to private property or additional expenses incurred as a result of delays or changes to air, rail, sea, road or other services, strikes, sickness, weather, acts of terrorism and any other causes.

Delegates should make their own arrangements with respect to personal insurance, along with travel insurance.

If delegates cannot respect safety rules, he/they can be held responsible by Agenda Pacific Pty.

8. Images and Photography

Filming and photography will take place throughout the conference. Unless otherwise instructed, Agenda Pacific Pty reserves the right to publish photographs and videos featuring conference delegates online and in printed materials.

9. Data Protection

In registering for Roadshow Australia relevant details including first and last name, title, institution and country will be incorporated into a participant list for the benefit of all delegates. These details, including the email, will be available directly to third parties working with Agenda Pacific Pty.

By accepting these general terms and conditions the user also declares the following:

I ALLOW MY PERSONAL DELEGATE INFORMATION (FOR EXAMPLE NAME, COMPANY, TELEPHONE AND EMAIL) TO BE PUBLICLY ACCESSIBLE AND DISPLAYED ON THE DELEGATE LIST FOR THE EVENT TO EVERYONE.

I CAN HIDE THIS INFORMATION AFTER ORDERING OR REVOKE THIS APPROVAL AT ANY TIME BY WRITING AN EMAIL TO AGENDA.

For any questions contact: Clementine Py clementine@communicatingthearts.com